

# Essay Writing Made Easy With The Hourglass Organizer A Classroom Tested Approach With Step By Step Mini Lessons To Help Students Master Essay Writing

Running Made Easy Books of the Bible Made Easy The Bible Made Easy Reading Made Easy Bridge Made Easy Pocket Reference for ECGs Made Easy - E-Book The Druid Way Made Easy Yefa in Training ECGs Made Easy Grounded Kabbalah Made Easy The Internet Made Easy English Made Easy Volume Two: British Edition Book Marketing Made Easy Tissue Engineering Made Easy Office Made Easy The Book of Revelation Made Easy Star Wars Made Easy Logic Made Easy: How to Know When Language Deceives You War Made Easy Sewing Made Easy Qabalah Made Easy Perspective Made Easy Quran Made Easy (Arabic Text with English) (Paperback) Building Is Hard The Books of the Bible Made Easy Runes Made Easy Mexican Made Easy Planning Made Easy Signing Made Easy Grammar Made Easy NLP Made Easy Drawing Made Easy : a Step by Step Guide to Drawing for Young Artists Understanding the Holy Spirit Made Easy Healthcare Made Easy Social Media Made Easy Rigor Made Easy Tantra Made Easy Publisher Made Easy Computers for Seniors Made Easy

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Tissue Engineering Made Easy Aug 21 2021 Tissue Engineering Made Easy provides concise, easy to understand, up-to-date information about the most important topics in tissue engineering. These include background and basic principles, clinical applications for a variety of organs (skin, nerves, eye, heart, lungs and bones), and the future of the field. The descriptions and explanations of each topic are such that those who have not had any exposure to the principles and practice of tissue engineering will be able to understand them, and this volume will serve as a source for self-teaching to get readers to a point where they can effectively engage with active researchers. Offers readers a truly introductory way to understand the concepts, challenges and the new trends in reconstructive medicine Features accessible language for students beginning their research careers, private practice physician collaborators, and residents just beginning their research rotation Addresses the specifics for a variety of organs/systems - nerves, skin, bone, cardiovascular, respiratory, ophthalmic Provides examples from clinical and everyday situations

Running Made Easy Nov 04 2022 Running Made Easy is quite simply the friendliest, most inspiring running book ever written. Updated for 2014 with the latest fitness and nutrition advice and brand new real-life running stories is the must-have guide for aspiring runners. Running Made Easy takes things right back to basics with the easiest ever beginner's plan, fill-in charts and diary sections, plus all the jargon-free tips and advice you need to learn to love running. Whether you're heading out for a long-distance run or a jog around the block, this book will keep you on track. You will find warm-up and cool-down exercise plans (complete with clear step-by-step illustrations) advice on goal setting and motivating real-life stories from runners just like you. Read this book and we guarantee that you'll run away with a healthier mind and body, feeling empowered to succeed at whatever challenge you set yourself - whether that's running a lap of your local park, tackling your first race or marathon, or just changing your life for the better.

Publisher Made Easy Jul 28 2019 Desktop publishing software has been around for many years and is still widely

used today by graphic designers, printers, advertising companies and even home users. Microsoft has one of the most widely used graphic design programs out there called Publisher and it offers some powerful tools to help create some professional looking publications. If you have some basic computer skills and a little creativity, it's not too difficult to create your own publications that you can use for your business such as brochures, flyers and business cards. You can even use it at home to make things such as birthday cards and address labels. The goal of this book is to get you up and running with Publisher and cover all the things you need to know to get you started on making professional looking publications without confusing you at the same time. It sticks with the basics yet covers a wide variety of topics to help you achieve some great results without needing to be a Publisher expert. The chapters in the book cover the following topics: Chapter 1 - What is Publisher? Chapter 2 - The Publisher Ribbon Chapter 3 - Tabs & Groups Chapter 4 - Creating a New Publication Chapter 5 - Formatting Your Publication Chapter 6 - Saving, Showing, Sharing and Exporting Your Publication Chapter 7 - Printing Your Presentation About the Author James Bernstein has been working with various companies in the IT field since 2000, managing technologies such as SAN and NAS storage, VMware, backups, Windows Servers, Active Directory, DNS, DHCP, Networking, Microsoft Office, Exchange, and more. He has obtained certifications from Microsoft, VMware, CompTIA, ShoreTel, and SNIA, and continues to strive to learn new technologies to further his knowledge on a variety of subjects. He is also the founder of the website OnlineComputerTips.com, which offers its readers valuable information on topics such as Windows, networking, hardware, software, and troubleshooting. Jim writes much of the content himself and adds new content on a regular basis. The site was started in 2005 and is still going strong today.

Office Made Easy Jul 20 2021 "This easy to use guide will help you navigate your way to becoming proficient with the Microsoft Office suite of programs."--Page [4] of cover.

Computers for Seniors Made Easy Jun 26 2019 Computers for Seniors Made Easy was written for those who would rather figure out how to use their computers themselves rather than rely on the grandkids for help This book covers a variety of topics ranging from how to use Windows, staying safe online, sending emails, printing, using social media and basic office software It was written so the information is easy to understand and follow along but not so basic that readers won't learn anything new in the process. Introduction Chapter 1 - Computer Components Chapter 2 - Microsoft Windows Chapter 3 - Web Browsers Chapter 4 - Using the Internet Chapter 5 - Online Applications and Services Chapter 6 - Social Media Chapter 7 - Using Email Chapter 8 - Printers Chapter 9 - Office Productivity Software Chapter 10 - Viruses and Spyware Chapter 11 - Staying Safe and Secure Online Chapter 12 - Protecting Your Computer What's Next? About the Author James Bernstein has been working with various companies in the IT field since 2000, managing technologies such as SAN and NAS storage, VMware, backups, Windows Servers, Active Directory, DNS, DHCP, Networking, Microsoft Office, Exchange, and more. He has obtained certifications from Microsoft, VMware, CompTIA, ShoreTel, and SNIA, and continues to strive to learn new technologies to further his knowledge on a variety of subjects. He is also the founder of the website OnlineComputerTips.com, which offers its readers valuable information on topics such as Windows, networking, hardware, software, and troubleshooting. James writes much of the content himself and adds new content on a regular basis. The site was started in 2005 and is still going strong today.

Perspective Made Easy Dec 13 2020 Perspective is easy; yet, surprisingly few artists know the simple rules that make it so. Remedy that situation with this simple, step-by-step book, the first devoted entirely to the topic. 25 illustrations.

The Bible Made Easy Sep 02 2022 The purpose of this book is to introduce you to the amazing literature of the Bible. —From the Introduction The Bible can be intimidating. This is as true for seasoned biblical scholars as it is for first-time readers. Schehr's insightful approach recognizes that the Bible is not one monolithic text, but a complete library—seventy-three volumes of poetry, stories, history, imagination and revelation. He offers a quick introduction to each of these books that highlights the main characters, the great themes, the central questions and the spiritual lessons. With questions for reflection, helpful sidebars and a timeline of biblical events, this volume is an indispensable roadmap (with a few handy shortcuts) for those setting upon the journey through our most important book.

Adulting Is Hard Oct 11 2020 "In the age of COVID and chaos, social media and sky-high rents, adulting can be hard. But it doesn't have to be! This book answers questions young adults sometimes don't even know to ask. Chapters are ordered in a way that puts at the forefront what young people are thinking about now, with a new generation going into adulthood more likely to be living with family; politically and civically engaged; and using social media as a communication tool or platform. Includes money, jobs, communication, social media, identity, health insurance, living situations, housework, travel and troubleshooting"--

Rigor Made Easy Sep 29 2019 Bestselling author and noted rigor expert Barbara Blackburn shares the secrets to

getting started, maintaining momentum, and reaching your goals. Learn what rigor looks like in the classroom, understand what it means for your students, and get the keys to successful implementation. Learn how to use rigor to raise expectations, provide appropriate support, and meet the Common Core State Standards - whether or not rigor is mandated in your district! This book is filled with practical, use-the-next-day strategies for all grade levels and subject areas. Use the ideas to raise the level of learning for all of your students! Also Available! Correlation Table linking topics in Rigor Made Easy to the Common Core!

**The Druid Way Made Easy** Apr 28 2022 Graeme K Talboys has been Druid for a long time. An encounter with a spirit in a beech grove fifty years ago convinced him that the eye rarely sees all there is to see. A few years later he realised there were ways to discover more about those other worlds amongst the trees. The word Druid didn't drift into his consciousness until he was a teenager, but by then he was already exploring the Forest and fascinated by the history and archaeology of ancestral Celts. Since then, Graeme has been a teacher in schools and museums. He now writes, passing on what he has learned through fiction and non-fiction. He spent some time in a Druid Order, completing their formal training, but is much more comfortable exploring the Forest on his own. Since 2001 he has administered the Hedge Druid Network with fellow Druid, Julie White.

**War Made Easy** Mar 16 2021 The author interrogates the history of propaganda in the U.S., revealing a long history of presidential administrations who "spin" war to make it more palatable for the majority of Americans.

**Healthcare Made Easy** Dec 01 2019 An easy-to-understand guide to the Affordable Care Act! Written by ABC World News' Real Money expert and healthcare advocate Michelle Katz, Healthcare Made Easy is the ultimate resource for understanding and navigating the Affordable Care Act. Using simple and easy-to-follow language, she answers important questions about the ACA, such as: Are there any exemptions to buying insurance under the Affordable Care Act? What is the new "80/20 Rule"? And what exactly is the Early Retiree Reinsurance Program? What does the ACA mean for small businesses? What benefits must you offer and what are the tax breaks? What is covered for your children under the new CHIP laws? How can you get pharmaceutical companies to lower your prescription costs? With the expert advice in Healthcare Made Easy, you will learn how to get the most out of your healthcare plan without having to sacrifice your needs or empty your pockets. "Here is a guide, a map through the maze of healthcare decisions facing us all. Michelle has helped a lot of families. She is a champion of the consumer. A truly informed advocate." --Diane Sawyer "Michelle breaks down complicated law and insurance regulations to make them understandable to everyone. She provides you with a road map to getting the best healthcare at the most affordable prices." --Tavis Smiley, Author, Television and Radio Host

**English Made Easy Volume Two: British Edition** Oct 23 2021 This is a fun and user-friendly way to learn English. English Made Easy is a breakthrough in English language learning—imaginatively exploiting how pictures and text can work together to create understanding and help learners learn more productively. It gives beginner English learners easy access to the vocabulary, grammar and functions of English as it is actually used in a comprehensive range of social situations. Self-guided students and classroom learners alike will be delighted by the way they are helped to progress easily from one unit to the next, using a combination of pictures and text to discover for themselves how English works. The pictorial method used in this book is based on a thorough understanding of language structure and how language is successfully learned. The authors are experienced English language teachers with strong backgrounds in language analysis and language learning. English Made Easy, Volume 2 consists of a total of 20 units arranged in groups of five. The first four units present language and provide learners the opportunities to practice as they learn. The first page of each unit has a list of all the words and phrases to be learned in that unit, together with a pronunciation guide. At the end of each unit, an interesting story which uses the language that has just been learned is presented. The fifth unit in each group contains exercises designed to reinforce the language learned in the first four units.

**Jefa in Training** Mar 28 2022 A Step-by-Step Toolkit to Turn Your Passion Project into a Successful Business. Women, now is the time to build your enterprise. In this unique business startup book, solopreneurs and creatives are invited to let go of their fears and finally launch their blog, project, or platform. Featuring first-hand experiences by the author, guest stories from successful business women in Latinx companies, worksheets, and more, Jefa in Training is the only Spanglish project-launching toolkit and female entrepreneur planner specially made for a new generation of boss women. A solopreneur and small business guide. A business startup planner and toolkit for women in leadership, business, and beyond, Jefa in Training offers women entrepreneurs the female empowerment needed to take a side hustle to the next level. Whether it's learning to define your brand, launching a beta test group, or draft an LLC operating agreement, this compendium of lessons, anecdotes, worksheets, templates, and quotes teaches the next generation of women in business how to work for yourself and turn your ideas into something much bigger. A Latina book by Latinas, for Latinas. Jefa in Training isn't your typical small business book. Part Latinx book, it is a conversation with a special tribe of Latina immigrants, Hispanic American

generations, and women of color in financial, media, entrepreneurial, and creative spaces. Throughout, you'll explore a more complex view of Latinidad, covering everything from imposter syndrome to micro-aggressions and bilingualism. Inside, you'll learn how to: Hone your business idea Implement pricing strategy and budgeting Leverage PR and social media and more! If you're looking for Hispanic books, women entrepreneur books, women leadership books, or women of color gifts--like Mind Your Business, The Memo, In the Company of Women, or De Colores Means All of Us then you'll love Jefa in Training.

The Internet Made Easy Nov 23 2021 With everything being online these days it only makes sense that you need to be able to use the Internet to some degree or you will be left behind. If you don't know how to go online and your way around you can't even do simple things like apply for a job. Thanks to the Internet, doing things such as keeping in touch with friends and family is easier than ever and even shopping for your favorite items is as simple as clicking a few buttons. Then of course we have the ability to stream movies and music on all of our devices so we can be entertained anywhere we have an Internet connection. The goal of this book is to get you up and running on the Internet if its new to you or if you feel you need some help figuring out the best and safest way to navigate all there is to see online. Even if you have been a web user for a while there is still plenty of useful information in this book to take your browsing skills to the next level such as how to get the most out of your browser, perform custom searches to fine tune your search results and ways to keep your computer or mobile device safe while online. The chapters in the book cover the following topics: Chapter 1 - What is the Internet? Chapter 2 - Web Browsers and Search Engines Chapter 3 - Surfing the Internet Chapter 4 - Downloading Files and Programs Chapter 5 - Streaming Movies and Music Chapter 6 - Online Shopping Chapter 7 - Online Applications and Services Chapter 8 - Social Media Chapter 9 - Staying Safe and Secure Online About the Author James Bernstein has been working with various companies in the IT field since 2000, managing technologies such as SAN and NAS storage, VMware, backups, Windows Servers, Active Directory, DNS, DHCP, Networking, Microsoft Office, Exchange, and more. He has obtained certifications from Microsoft, VMware, CompTIA, ShoreTel, and SNIA, and continues to strive to learn new technologies to further his knowledge on a variety of subjects. He is also the founder of the website OnlineComputerTips.com, which offers its readers valuable information on topics such as Windows, networking, hardware, software, and troubleshooting. Jim writes much of the content himself and adds new content on a regular basis. The site was started in 2005 and is still going strong today.

Pocket Reference for ECGs Made Easy - E-Book May 30 2022 This full-color pocket reference puts essential ECG information at your fingertips! Based on Barbara Aehlert's ECGs Made Easy, 4th Edition, this handy, easy-to-use guide includes a brief description of each rhythm accompanied by a summary of the characteristics of the rhythm and a sample rhythm strip. A compact size makes this reference ideal for use in the field! Numerous tables, boxes, and illustrations are used to summarize key information. Updates reflect current changes to the fourth edition of ECGs Made Easy. UPDATED content and illustrations reflect changes to ECGs Made Easy, 5th Edition.

The Book of Revelation Made Easy Jun 18 2021

Books of the Bible Made Easy Oct 03 2022 There are 66 books of the Bible. Enjoy having a quick overview of them all with this easy-to-understand guide. From basic outlines to key themes, see what you need to know about all 66 books of the Bible at a glance! For each book of the Bible, it shows the name, author, topic, where and when it was written, purpose, and the key verse. Perfect for individual use, group Bible study, or adult Sunday school classes. Enjoy having these features at your fingertips: Easy-to-understand overview on ALL 66 books of the Bible, answering key questions (Who wrote the book? When was it written? Why was it written? How is Jesus present?) Brief summaries Basic outlines Key Scripture verses Introductions to each section of the Bible Pentateuch, historical books, poetry & wisdom books, prophetic books, Gospels & Acts, and Epistles & Revelation that allow you to see which books are grouped together and why. ALSO AVAILABLE IN THE MADE EASY SERIES: Bible Study Made Easy 9781628623437 Understanding the Holy Spirit Made Easy 9781628623444 World Religions Made Easy 9781628623451

Signing Made Easy May 06 2020 This comprehensive guide to American Sign Language features more than 3,500 separate signs, a step-by-step approach to signing, and exercises and drills to increase speed and understanding

Sewing Made Easy Feb 12 2021 This is a fascinating read for any sewing enthusiast or historian, but also contains much information that is still useful and practical today. It will prove of much interest to both the amateur and professional dressmaker. Its 398 pages contain extensive explanatory diagrams on a variety of themes, forming a complete how-to guide. Twenty-four chapters deal with a diverse range of topics, including, amongst others, Basting, Simple Stitches, and Seam Finishes, Tailoring Tricks, Taking Care of your Clothes and Clothes

for the Expectant Mother. Many of the earliest books, particularly those dating back to the 1900s and before, are now extremely scarce and increasingly expensive. We are republishing these classic works in affordable, high quality, modern editions, using the original text and artwork.

Reading Made Easy Aug 01 2022 \* Phonics based \* 108 easy lessons \* 3 lessons per week \* Less than 30 minutes a day \* Fully scripted \* Christian content \* Original stories and poems \* Introduction to punctuation and capitalization \* Hands-on activities \* Writing and drawing activities \* Homeschool family tested \* 512 pages

Mexican Made Easy Jul 08 2020 Why wait until Tuesday night to have tacos—and why would you ever use a processed kit—when you can make vibrant, fresh Mexican food every night of the week with Mexican Made Easy. On her Food Network show, Mexican Made Easy, Marcela Valladolid shows how simple it is to create beautiful dishes bursting with bright Mexican flavors. Now, Marcela shares the fantastic recipes her fans have been clamoring for in a cookbook that ties into her popular show. A single mom charged with getting dinner on the table nightly for her young son, Fausto, Marcela embraces dishes that are fun and fast—and made with fresh ingredients found in the average American supermarket. Pull together a fantastic weeknight dinner in a flash with recipes such as Baja-Style Braised Chicken Thighs, Mexican Meatloaf with Salsa Glaze, and Corn and Poblano Lasagna.

Expand your salsa horizons with Fresh Tomatillo and Green Apple Salsa and Grilled Corn Pico de Gallo, which can transform a simply grilled chicken breast or fish fillet. For a weekend brunch, serve up Chipotle Chilaquiles or Cinnamon Pan Frances. Delicious drinks, such as Pineapple-Vanilla Agua Fresca and Cucumber Martinis, and decadent desserts, including Mexican Chocolate Bread Pudding and Bananas Tequila Foster, round out the inspired collection. With 100 easy recipes and 80 sumptuous color photographs, Mexican Made Easy brings all of the energy and fresh flavors of Marcela's show into your home. Chipotle-Garbanzo Dip makes 3/4 cup 1 (15.5-ounce) can garbanzo beans, rinsed and drained 2 garlic cloves, peeled 1 tablespoon fresh lemon juice 2 tablespoons adobo sauce (from canned chipotle chiles) plus more for serving 2 teaspoons sesame seed paste (tahini) 1/3 cup olive oil, plus more for serving Salt and freshly ground black pepper 1 tablespoon chopped fresh cilantro Tortilla chips Put the garbanzo beans, garlic, lemon juice, adobo sauce, and sesame paste in a food processor and puree until nearly smooth; the mixture will still be a little coarse. With the machine running, add the olive oil and process until well incorporated. Season to taste with salt and pepper. Transfer the dip to medium bowl. Drizzle with olive oil and a few drops of adobo sauce and top with the cilantro. Serve with tortilla chips.

NLP Made Easy Mar 04 2020 This book is Ali Campbell how all our behavior is a product of our state of mind. It presents techniques for making small changes on the inside that make huge differences on the outside. Learn how to: reprogramme your mind to create the life you want; change your emotional state quickly and easily; overcome fears, phobias and frustrations; and quickly transform even lifelong habits; and be at your best when you really need it.

Grounded Jan 26 2022 A provocative, personal approach to leadership based on in-depth research with hundreds of executives around the world Confronted by disruptive change and economic turbulence, many of today's leaders find themselves ill-equipped to manage the hazards they now face. They must contend with chronic uncertainty, cynical employees, and personal burnout. Most are poorly served by the prevailing paradigm that obsessively focuses on what we do to produce short-term results while sabotaging who we are as healthy human beings. Few have seen alternatives, until now. Grounded proposes a new approach that's designed for actual humans who must grapple with these forces. This new paradigm speaks to our better selves. Based on the author's Healthy Leader model, it focuses on the six personal dimensions that fuel—and refuel—the world's top leaders: physical, emotional, intellectual, social, vocational, and spiritual health. The book argues that leaders at every level can be more self-aware, develop their untapped potential, and drive significantly better results—for themselves, their teams, and their organizations. Shows readers how to build a personal leadership model that works with their values, goals and capabilities Features fresh stories from leaders in a variety of organizations including the New York Fire Department, PricewaterhouseCoopers, The Lego Group, and Medstar Health Gives leaders practical tools to face their toughest challenges with greater skill, confidence, and impact By developing themselves and mastering the six dimensions, readers can gain the stamina and strength to not only weather tough times but to achieve much, much more.

Logic Made Easy: How to Know When Language Deceives You Apr 16 2021 "The best introduction to logic you will find."—Martin Gardner "Professor Bennett entertains as she instructs," writes Publishers Weekly about the penetrating yet practical Logic Made Easy. This brilliantly clear and gratifyingly concise treatment of the ancient Greek discipline identifies the illogical in everything from street signs to tax forms. Complete with puzzles you can try yourself, Logic Made Easy invites readers to identify and ultimately remedy logical slips in everyday life. Designed with dozens of visual examples, the book guides you through those hair-raising times when logic is at odds with our language and common sense. Logic Made Easy is indeed one of those rare books that will actually

make you a more logical human being.

Qabalah Made Easy Jan 14 2021 Discover how to use the spiritual teachings of the Tree of Life to learn more about yourself, improve your experience on Earth, and fulfill your life purpose. The Qabalah is a Western non-religious mystic tradition (differing from the Kabbalah, which is an aspect of Jewish mysticism) offering teaching on the nature of divinity, the creation, the origin and fate of the soul, and the role of human beings. It consists of meditative, devotional, and mystical practices, including astrology, tarot, and magic. The central organizational system of the Qabalah is the Tree of Life - a mystical symbol consisting of ten interconnected spheres and considered to be a map of the universe and the psyche, the order of the creation of the cosmos, and a path to spiritual illumination. This introductory book breaks down the ideas of the Tree of Life into an easy to follow path and shows how to use it effectively in our lives. Readers will learn: - the meaning of each of the spheres - a ritual and a meditation for each sphere - the gods, archangels, crystals, and magical tools connected to each sphere and how to work with them - how to set up a personal temple and create their own magical symbol - how to connect the Qabalistic prayer to draw down the Archangels for protection This book was previously published in the Hay House Basics series.

Grammar Made Easy Apr 04 2020 Grammar Made Easy: Adjectives and Adverbs is an easy-to-follow, comprehensive guide for those who struggle with mastery of adjectives and adverbs, one of the most difficult grammatical skills. The book begins with a simple explanation to distinguish between adjectives and adverbs. It also effectively demonstrates how to use adjectives and adverbs in the comparison along with numerous other practice exercises. The author, Merlene Purkiss, incorporates the same techniques she has used in the classroom for 40 years to motivate her students to become good writers. She often tells her students, "Writing is not difficult!" Grammar Made Easy: Adjectives and Adverbs has the right techniques to help you become a better writer!

Star Wars Made Easy May 18 2021 Don't know your Wookiees from your wampas? If the Star Wars™ saga has you stumped, we've got your back. Star Wars Made Easy gives you everything you need to get you around the galaxy. Star Wars is a global phenomenon and the Force has truly reawakened. So where to start if you have never actually gotten around to watching the movies? Or if you find yourself dating an avid Star Wars fan? Or your kids keep asking you tricky questions about the dark side? Don't worry! We have you covered. Star Wars Made Easy is aimed at Star Wars novices who want to get up to speed and make sense of the Star Wars references that permeate modern culture. This book will answer questions about the movies, the Star Wars universe, and much more! © & TM 2017 LUCASFILM LTD. Used Under Authorization.

ECGs Made Easy Feb 24 2022

Planning Made Easy Jun 06 2020 Developing a program to train planning commissioners and zoning board members takes a lot of time and effort. This manual makes the process easier. It covers the basics of community planning, zoning, subdivision regulation, and ethics. With chapters organized in discrete modules, it's ideal for both self-study and classroom use. Narratives explain general planning principles. Exercises encourage users to think about the planning issues in their communities. And worksheets reinforce important concepts. A complementary training guide, Training Made Easy, is also available. Planning Made Easy is published as looseleaf pages in a three-ring notebook.

The Books of the Bible Made Easy Sep 09 2020 There are 66 books of the Bible. Enjoy having a quick overview of them all with this easy-to-understand guide. From basic outlines to key themes, see what you need to know about all 66 books of the Bible at a glance For each book of the Bible, it shows the name, author, topic, where and when it was written, purpose, and the key verse. Perfect for individual use, group Bible study, or adult Sunday school classes. Enjoy having these features at your fingertips: Easy-to-understand overview on ALL 66 books of the Bible, answering key questions (Who wrote the book? When was it written? Why was it written? How is Jesus present?) Brief summaries Basic outlines Key Scripture verses Introductions to each section of the Bible--Pentateuch, historical books, poetry & wisdom books, prophetic books, Gospels & Acts, and Epistles & Revelation--that allow you to see which books are grouped together and why. ALSO AVAILABLE IN THE MADE EASY SERIES: Bible Study Made Easy 9781628623437 Understanding the Holy Spirit Made Easy 9781628623444 World Religions Made Easy 9781628623451

Book Marketing Made Easy Sep 21 2021 Discover the secrets that successful authors use to market their books online. In "Book Marketing Made Easy" you will learn how to: increase your credibility and be seen as an expert in your field; sell more books to people who will benefit from your message; create multiple sources of income with the content of your book; harness the power of multimedia marketing to reach more people; and use social media to increase your influence and expand your market. "D'vorah Lansky gets it. She understands the importance of perpetual promotion to make a book successful. Book Marketing Made Easy overflows with valuable and do-able

information. It contains inside scoop that I have not found anywhere else. A 'must-have' for the serious publisher Brian Jud, author of "How to Make Real Money Selling Books" and "Beyond the Bookstore."

**Social Media Made Easy** Oct 30 2019 An essential guide for all those who want to make sense of the plethora of social networking opportunities currently available, this book covers Facebook, Twitter, MySpace, Tumblr, Pinterest, GooglePlus, blogging, photo sharing and much more

**Bridge Made Easy** Jun 30 2022 Ten lessons for the beginner. Mechanics, notrump bidding & play, opening bids, responses, overcalls, slam bidding, responses to 1 NT, doubles, preemptive bids and basic reference charts.

**Kabbalah Made Easy** Dec 25 2021 Kabbalah Made Easy is a down-to-earth, no-red-strings-attached look at the Judaic mystical system that has been made famous by the Kabbalah Center. The book explains why Kabbalah can seem so complex and breaks the system down into simple, understandable chunks. It examines the different systems that are in operation today including the Lurianic tradition, the Golden Dawn, magical, alchemical and Christian Kabbalah as well as the re-emerging Toledano Tradition, which is taking Kabbalah back to its roots while making it accessible to the modern world. The book explains the basics of the Kabbalistic Tree of Life diagram as well as the four worlds of Jacob's Ladder. It includes Kabbalistic lore on angels, astrology and gematria, as well as exercises and meditations that are simple but profound.

**Runes Made Easy** Aug 09 2020 A new addition to the Made Easy series, this book will teach readers about the ancient power of Northern traditions, the runes and their magic. This is your key to unlocking the ancient power and wisdom of the runes and their magic. Learn how to use them for divination, guidance and more. The runes are some of the most powerful tools available to you. They are more than just a method of words and writing: each rune has a phonetic sound, similar to the sounds heard in Norwegian or Icelandic. They were used to communicate, for divination, to provide guidance and were also bound together to make magic spells. In this insightful, practical book, Rich Lister will provide you with a resource that you can use to build your knowledge and develop your own relationship with the runes. In *Runes Made Easy*, you will discover: • an introduction to Norse mythology and the role of the runes within it • how to use and work with each rune • how to make your set of runes, which materials to use and how the material you choose impacts the energy and resonance of the runes • the characteristics and meaning of each of the 24 Elder Futhark runes • how to set an intention for your rune use The runes, if used and treated with respect and honour, provide a support system and life-navigation tool. When you learn how to use them, you'll receive the guidance and answers you've been looking for. 'Rich is the real deal. He's a Viking warrior with a healing heart and soul.' - Kyle Gray, bestselling author of *Raise Your Vibration*

**Understanding the Holy Spirit Made Easy** Apr 02 2020 See key information about the person and work of the Holy Spirit at a glance with Rose's *Understanding the Holy Spirit Made Easy!* The Holy Spirit is mentioned 264 times in the book of Ephesians alone, yet many believers are often confused about the role of the Third Person of the Trinity. Featuring short summaries, overviews, and dozens of Scriptures, this quick guide addresses questions on the Holy Spirit in an easy-to-understand way. Featuring charts and simple summaries, this pocket guide is filled with fascinating facts and insights about the Spirit's role in your life. Covers: Who is the Holy Spirit, and what is the Spirit's role? Names, symbols, and attributes of the Holy Spirit Fruit of the Spirit Gifts of the Spirit And more! ALSO AVAILABLE IN THE MADE EASY SERIES: *Bible Study Made Easy* 9781628623437 *The Books of the Bible Made Easy* 9781628623420 *World Religions Made Easy* 9781628623451

**Quran Made Easy (Arabic Text with English) (Paperback)** Nov 11 2020

**Tantra Made Easy** Aug 28 2019 "Tantra is a practice of sacred sexuality that has existed since ancient times to help people find meaning and healing in physical relationships. Now more than ever, this is a practice that everyone can benefit from. Shashi is a world-renowned Tantra instructor who has trained with the world's top experts. In *Tantra Made Easy*, she brings the traditions of Tantra to new readers curious to learn how these can be applied in their lives. Through this book, readers will gain an understanding of Tantra as a spiritual path. This will help them understand the role of relationships, love and intimacy in modern Tantric traditions, the importance of having an open heart and how Tantric techniques can give them a spiritual experience in their physical relationships."--Amazon.com.

**Drawing Made Easy : a Step by Step Guide to Drawing for Young Artists** Feb 01 2020 Step-by-step instructions for sketching animals, faces and figures in action, flowers, landscapes, and other subjects.

*essay-writing-made-easy-with-the-hourglass-organizer-a-classroom-tested-approach-with-step-by-step-mini-lessons-to-help-students-master-essay-writing*

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